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|  **Applying as** |
|  | **CSR Funding Agency**  |
|  | **CSR Implementing Agency** |

**3rd CSR Impact Awards 2016-Application Form (Category 1 to 9, and 11))**

**Please select the Category (Only one category/each form, for more than one category submit separate form and read the guidelines)**

|  |  |  |
| --- | --- | --- |
| 1 | Healthcare |  |
| 2 | **Education** |  |
| 3 | **Skills Development** |  |
| 4 | **Livelihoods** |  |
| 5 | **Environment** |  |
| 6 | **WASH (Water, Sanitation and Hygiene)**  |  |
| 7 | **Women Empowerment** |  |
| 8 | **Rural Development and Infrastructure** |  |
| 9 | **Special Categories (Old Age, Specially-abled and others)** |  |
| 10 | **Employee Volunteering Initiative** | **\*\*\*** |
| 11 | **CSR Project of the Year 2015-16** |  |
|  | **Special Award** |  |
| 12 | CSR Foundation of the Year 2015-16 (only for CSR Foundation) | **\*\*\*** |
| 13 | Company with Best CSR Impacts (2015-16) Only for companies | **\*\*\*** |
| 14 | CSR Implementing Agency of the Year 2015-16 (For implementing agency only) | **\*\*\*** |

**\*\*\*Please use the template given on the website for the Category 10, 12, 13 and 14)**

 (Please read the award-guidelines carefully before submitting this form)

**Please send filled in form and application fee to the address below and email a copy to** **bhomik@ngobox.org** **and** **awards@ngobox.org**

**NGOBOX (Renalysis Consultants Pvt Ltd)
Suri Business Centre,
551-551B, Spaze I-Tech Park, Tower-B2
Sohna Road, Sect. 49, Gurgaon 122001**

**Call +91-9560352170**

**Please provide the application fee information here**

**Application Fee: INR**

**Paid vide Cheque/DD/NEFT:**

**Date:**

**Comment:**

Date: Location:

**Part A: Organizational Profile**

|  |  |  |
| --- | --- | --- |
| A1 | Name of the organization applying for the Award (Full Name) (Please do not use acronym) |  |
| A2 | Office Address | **Address:****Contact No.** |
| A3 | Contact Person for this application (This will be the nodal contact point for this application) | **Name:** **Designation:****Mobile:****Email:****Alternate Contact no.**  |
| A4 | Organization website |  |
| A5 | Type of organization | **Company****CSR Foundation/Trust** **NGO/Section 8/Section 25 company/other** |
| A6 | Name of the CEO/President/Director |  |
| **A7** | **By submitting this application form, the organization agrees to provide all the project related information during the assessment process and will abide by the rules set by the organizers. The applicant also acknowledges that all the information provided in this application form is correct.** |
|  | **Seal, Name and Signature of Authorized Representative** |

**Part B: Project Details**

|  |  |  |
| --- | --- | --- |
| B1 | Title of the project |  |
| B2 | Project geography (Specify details like state, district, blocks etc) |  |
| B3 | Total beneficiaries the project intended to reach |  |
| B4 | Total beneficiaries that the project could reach |  |
| B5 | Name of the company/companies which has/have given support through CSR funding |  |
| B6 | Which are the other partners/institutional engagements in the project? (name of implementing Partners) |  |
| B7 | When did the project start and when does it intend to end/ended | Start date:End date: |
| B8 | Financial Information | B8.1 | Total Budget of the project/Programme (INR) |
| B8.2 | Project Budget for the Financial Year 2015-16 (INR) |
| B8.3 | Total CSR Budget of the Organization in FY 2015-16(INR) |

**Part C: Project Summary (Maximum 800 words)**

**Part D: Project Assessment Questionnaire**

**(Please provide appropriate facts and relevant information to back your response in each of the point below. Please limit your response to maximum words limit mentioned with each of the point.)**

**Parameter D1: CSR-Fit and Relevance of the project**

1. Why was this project planned? What were the main concerns that this project seek to address? **(200 words)**
2. Elaborate the general goals and measurable objectives of the project? **(200 words)**
3. Who were the stakeholders of the project, including CSR project implementing partners? Please state primary and secondary stakeholder (if identified) **(200 words)**
4. Who were the project beneficiaries and how were they selected? What was the idea behind selecting these beneficiaries? **(250 words)**

**Parameter D2: Project Design, Innovation and Approach**

1. What were the highlights of the project implementation? What were the operational processes that exist to ensure successful implementation of the project? **(250 words)**
2. What strategies did the organization adopt to manage resources and optimize their value? Please provide project expenses details as % of total budget for (a) On-Ground implementation, (b) Monitoring & Evaluation (c) Others **(300 words)**
3. How did the project plan to involve each stakeholder in the project? What were the institutional arrangements sought? **(200 words)**
4. Were there significant roadblocks in the project? If yes, what were those and how did you overcome? **(200 words)**
5. What was innovative about this project (be it process, partnership model, institutional arrangement, adoption technology or novelty of engagement with the stakeholders etc)? **(200 words)**

**Parameter D3: Outcome (Impacts) of the project**

1. What were the impact indicators (short and long term) of the project? How did the project fare on these indicators? **(200 words)**
2. What were the measures (internal and external) adopted for monitoring and evaluation of the project? **(250 words)**
3. Explain the magnitude of change brought by the project on each stakeholder? **(250 words)**
4. Did the project adopt any changes in implementation strategy based on regular monitoring and evaluation of the project performance? If yes, please elaborate. **(150 words)**
5. What was the major learning/s) from the project with regards to implementation and outcomes? **(150 words)**

**Parameter D4: Scalability of the project**

1. Elaborate the exit strategy of the project? **(150 words)**
2. What institutional arrangements were done to ensure the sustainability of the outcomes after the completion of the project? **(150 words)**
3. Were there any plans to scale the project in other geographies? Identify the enablers and barriers to scaling up the project? **(200 words)**

**Add on Question for Applications in Category 11 (CSR Project of the Year 2015-16)**

Why do you think that this project should be considered for the CSR Project of the Year 2015-16? (Max. 1000 words)

**Annexure**

1. **Please add appropriate annexure like tables, images, diagrams, media-reports, web-links). In case you wish to submit a Power point presentation for the project, please send the same along with the application. The maximum number of slides: 10)**
2. **In case you wish to enclose a report or any other documentary proof, please send the same along with the hard copy of the application form and mention the same here.**

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