**POSITION: Consultant for Anaemia Control.**

**CLOSING DATE: 22 June 2017**

UNICEF, Odisha office is looking for a Consultant for Anaemia Control who will provide technical support for strengthening the integrated anemia control programme.

**Objective:** The main objective of this assignment is to strengthen the National Iron-Plus Initiative for control of anemia through improved planning, monitoring and documentation.

**Major tasks to be accomplished:**

* Strengthen mechanisms to review quality of implementation and coverage under National Iron Plus Initiative programme
* Support monitoring of implementation of National Iron Plus Initiative programme
* Support capacity building and IEC initiatives under National Iron Plus Initiative programme

**The consultant is expected to deliver the following end products: Deliverables and Deadlines**

15th July 2017 – 31st Dec 2017

|  |  |  |  |
| --- | --- | --- | --- |
| **Major Task** | **Deliverables** | **Specific delivery deadline for completion of deliverable (please mention as date/days/months)** | **Estimated travel required for completion of deliverable (mention number of days)** |
| Strengthen mechanisms to review quality of implementation and coverage under National Iron Plus Initiative programme | 1. Draft document on progress under NIPI highlighting the structural changes in implementation design of NIPI in the state submitted  2. One convergence meeting on NIPI conducted by Health Department with representatives from DWCD and S&ME department  3.One regional review in each of the three regional divisions completed  4. Draft reporting template developed to capture data from special NIPI monitoring by AYUSH MOs / RBSK team in three districts  5.End of assignment report | 20th July 2017  30th Oct 2017  15th Dec 2017  15th Sep 2017  15th Dec 2017 | 5 days  5 days  5 days |
| Monitor implementation of National Iron Plus Initiative programme | 6.Certified independent field monitoring report (with visit to at least one urban city under NUHM)  7. Analytical report on WIFS coverage in districts (Apr 2017 to Nov 2017) submitted | 15th Sep 2017  15th Sep 2017 | 5 days |
| Support capacity building and IEC initiatives under NIPI | 8.Draft action plan on training for district officials (Health, DWCD, DS&ME, SCST Development) on NIPI submitted  9.Trainings for district officials (Health, DWCD, DS&ME, SCST Development) on NIPI completed  10. Draft NHE materials on NIPI submitted  11. Chapter on the National Iron Plus Initiative (anemia control)submitted for incorporation into the Nursing and MBBS curricula | 20th July 2017  30th Oct 2017  15th Sep 2017  30th Oct 2017 | 10 days |

**Duty Station:** The incumbent will be based at Bhubaneswar.

**Official travel involved (itinerary and duration):** Field travel for approximately 30 days during the consultancy period.

**Duration of contract**: Total number of days for assignment: 15th July 2017 – 31st Dec 2017 (5.5 months)

**Payment Schedule:**

**(**15th July 2017 – 31st Dec 2017**):**

|  |  |
| --- | --- |
| Submission of final products of deliverable 1,8 | 20% of the total amount quoted |
| Submission of final products of deliverables 4,6,10 | 25% |
| Submission of final products of deliverables 2,9,11 | 25% |
| Submission of final products of deliverables 3,5,7 | 30% |

**The total amount for fee, DSA and Travel/OPE (all inclusive) to be mentioned in the financial bid (attached Annex 1) as per percentage shown above in the payment schedule.**

**Qualifications or specialized knowledge/experience required:**

1. **Educational Qualifications:**

* Post graduate degree/diploma in Nutrition/ Public Health Nutrition/ MD/ MHA/ MPH/ MHM

1. **Experience:**

* Work experiences of min. 5 years in the field of micronutrient, maternal health, child development and nutrition programmes
* Good analytical, negotiation and communication (oral and written) skills
* Computer literate and conversant with MS Office and its application, internet, e-mail
* Knowledge/familiarity with the national flagship programmes (NRHM, ICDS and others) and prior experience of working with Government is an asset
* Demonstrated ability to work in a multi-disciplinary environment and to establish harmonious and effective working relationships with governmental, non-governmental and civil society organizations
* Knowledge of English essential, working knowledge of Oriya would be an added advantage

**Application Procedures**

1. Qualified candidates are requested to please indicate their ability and availability to undertake the terms of reference above.
2. Your application should be sent to [**bhubaneshwar.consultants@unicef.org**](mailto:bhubaneshwar.consultants@unicef.org) by **22 June 2017** with subject line **" Consultant for Anaemia Control”** in separate files consisting of:
3. An application letter
4. Up-to-date Curriculum Vitae (CV)
5. Up-to-date P-11 form (which can be downloaded from our website <http://www.UNICEF.org/india/overview_1440.htm>)
6. A financial proposal/bid (below-Annex 1), **duly signed, in PDF format** only indicating all inclusive deliverable based fee as per template below. Please mention your name in the file name while saving.
7. Sample of previous works, if any

1. The short-listing will be on the basis of technical evaluation & financial proposal in the ratio of 70:30. The technical criteria for evaluation is as follows:

1 Educational Qualifications (15)

2 Relevant Experience (15)

3 Written Test (35)

4 Experience in Bilateral/International/UN agencies (5)

**Total Score should be 70. Minimum overall qualifying score should be 49**.

1. Only short-listed candidates will be called for written test/interview.
2. The financial proposals of only those candidates, who are found technically responsive, will be opened.
3. Any attempt to unduly influence UNICEF’s selection process will lead to automatic

dis-qualification of the applicant.

1. Joint applications of two or more individuals are not accepted.
2. Incomplete applications, submissions without all required documents or submissions after the deadline will be invalidated.

Please note, UNICEF does not charge any fee during any stage of the process.

While applying, kindly let us know where you have seen this advertisement.

**UNICEF reserves the right to invalidate applications for reasons mentioned above.**

**QUALIFIED WOMEN ARE ENCOURAGED TO APPLY**

For any clarifications, please contact:

UNICEF

Supply Focal Point

44, Surya Nagar, Bhubaneswar-751003

Telephone # +91-0674-2397977-80

Fax # +91-0674-2397976; Email: [[bhubaneshwar.consultants@unicef.org](mailto:bhubaneshwar.consultants@unicef.org)](mailto:svasuki@unicef.org)

*Contd…..*

Annex 1

**Financial Bid Cost (INR)**

**CONSULTANT FOR ANAEMIA CONTROL**

***Shaded area to be filled in by* candidate/applicant**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Major Tasks** | **Deliverable (s)** | **UNICEF Estimate** | | | | **Candidate’s Proposal** | | | |
| **Estimated deadline for completion of deliverable (please mention as days/months)** | **Estimated travel required for completion of deliverable (please mention destination/ number of days)** | | | **Complete timeframe for deliverable** | **Professional Fee** | **Travel Cost** | **DSA Cost** |
| Place | No of days | Rate per day |  |  |  |  |
| Strengthen mechanisms to review quality of implementation and coverage under National Iron Plus Initiative programme | 1. Draft document on progress under NIPI highlighting the structural changes in implementation design of NIPI in the state submitted  2. One convergence meeting on NIPI conducted by Health Department with representatives from DWCD and S&ME department  3.One regional review in each of the three regional divisions completed  4. Draft reporting template developed to capture data from special NIPI monitoring by AYUSH MOs / RBSK team in three districts  5.End of assignment report | 20th July 2017  30th Oct 2017  15th Dec 2017  15th Sep 2017  15th Dec 2017 | All districts  All districts  All districts | 5 days  5 days  5 days | 2500.00  2500.00  2500.00 |  |  |  |  |
| Monitor implementation of National Iron Plus Initiative programme | 6.Certified independent field monitoring report (with visit to at least one urban city under NUHM)  7. Analytical report on WIFS coverage in districts (Apr 2017 to Nov 2017) submitted | 15th Sep 2017  15th Sep 2017 | Across state | 5 days | 2500.00 |  |  |  |  |
| Support capacity building and IEC initiatives under NIPI | 8.Draft action plan on training for district officials (Health, DWCD, DS&ME, SCST Development) on NIPI submitted  9.Trainings for district officials (Health, DWCD, DS&ME, SCST Development) on NIPI completed  10. Draft NHE materials on NIPI submitted  11. Chapter on the National Iron Plus Initiative (anemia control)submitted for incorporation into the Nursing and MBBS curricula | 20th July 2017  30th Oct 2017  15th Sep 2017  30th Oct 2017 | Across state | 10 days | 2500.00 |  |  |  |  |
| **Grand Total (Prof. Fee + Travel cost + DSA)** | | | | | | | | | |

**Name of the Bidder:**

**Address:**

**Contact no.:**

**Email address:**

**Signature:**

**Date:**