**POSITION: Consultant for Infant and Young Child Feeding (IYCF).**

**CLOSING DATE: 22 June 2017**

UNICEF, Odisha office is looking for a Consultant for Infant and Young Child Feeding (IYCF) to provide technical assistance for strengthening key Infant and Young Child Feeding interventions within health facilities and communities with special emphasis on improving complementary feeding.

**Objective:** The main objective is to provide technical support towards promotion of Infant and Young Child Feeding practices in the state with special focus on i. improving complementary feeding practices ii. ensuring inclusion of module on essential nutrition interventions into the medical and nursing teaching curriculum and iii. supporting advocacy and innovative IPC programs focusing on IYCF in equity focused areas

**Major tasks to be accomplished:**

* Provide technical support to quality implementation of MAA programme
* Provide technical support to pilot and scale-up of innovative interventions for improved IYCF practices
* Provide support for inclusion of module on essential nutrition interventions in Nursing and MBBS curriculum

**The consultant is expected to deliver the following end products: Deliverables and Deadlines**

15th July 2017 – 31st Dec 2017

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| --- | --- | --- | --- |
| **Major Tasks** | **Deliverables** | **Specific delivery deadline for completion of deliverable (please mention as date/days/months)** | **Estimated travel required for completion of deliverable (mention number of days** |
| **Provide technical support to quality implementation of MAA programme** | 1. Report on quality of district level and sub-district level trainings on MAA submitted to UNICEF and DHFW for necessary action  | 15th Sep 2017 | 3 days |
| 2. Situational analysis report on the status of IYCF-service coverage and behavior uptake in facilities and communities submitted | 15th Sep 2017 | 2 days |
| 3. End of assignment report submitted | 15th Dec 2017 |  |
| **Provide technical support to pilot and scale-up of innovative interventions for improved IYCF practices** | 4. Report on integration of e-module on MIYCN in SIRD training curriculum for PRI functionaries submitted to UNICEF | 20th Jul 2017 |  |
| 5. Progress report on the implementation of the IPC project based on field visit submitted  | 15th Dec 2017 | 3 days |
| 6. Concurrent field monitoring of ProPAN implementation conducted and two reports submitted to UNICEF for improvement  | 30th Oct 2017 | 5 days |
| 7. Report on integration of e-module on MIYCN in SIRD training curriculum for PRI functionaries submitted to UNICEF | 30th Oct 2017 |  |
| **Provide support for inclusion of module on essential nutrition interventions in Nursing and MBBS curriculum** | 8. One assessment report (based on visit to the Nursing colleges) on the quality of teaching on IYCF by faculties submitted to UNICEF/ DON | 15th Dec 2017 | 2 days |
| 9. State level sensitization workshop (involving Vice Chancellors, Examination Controllers and Registrars) on the importance of including essential nutrition interventions into MBBS curriculum organized | 15th Sep 2017 | 5 days |
| 10. Consultation process for development of module on essential nutrition interventions for integration into MBBS curriculum completed and training organized | 15th Dec 2017 | 10 days |

**Duty Station:** The incumbent will be based at Bhubaneswar.

**Official travel involved (itinerary and duration):** Field travel for approximately 30 days during the consultancy period.

**Duration of contract**: Total number of days for assignment: 15th July 2017 – 31st Dec 2017 (5.5 months)

**Payment Schedule:**

**(**15th July 2017 – 31st Dec 2017**):**

|  |  |
| --- | --- |
| Submission of final products of deliverable 4 | 20% of the total amount quoted |
| Submission of final products of deliverables 1,2,9 | 25% |
| Submission of final products of deliverables 6,7 | 25% |
| Submission of final products of deliverables 3,5,8,10 | 30% |

**The total amount for fee, DSA and Travel/OPE (all inclusive) to be mentioned in the financial bid (attached Annex 1) as per percentage shown above in the payment schedule.**

**Qualifications or specialized knowledge/experience required:**

1. **Educational Qualifications:**
* Post graduate degree/diploma in Nutrition/ Public Health/ Public Health Nutrition/ MD/ MHA/ MPH/ MHM
1. **Experience:**
* Work experiences of min. 3 years in the field of micronutrient, maternal health, child development and nutrition programmes
* Good analytical, negotiation and communication (oral and written) skills
* Computer literate and conversant with MS Office and its application, internet, e-mail
* Knowledge/familiarity with the national flagship programmes (NRHM, ICDS and others) and prior experience of working with Government is an asset
* Demonstrated ability to work in a multi-disciplinary environment and to establish harmonious and effective working relationships with governmental, non-governmental and civil society organizations
* Knowledge of English essential, working knowledge of Oriya would be an added advantage

**Application Procedures**

1. Qualified candidates are requested to please indicate their ability and availability to undertake the terms of reference above.
2. Your application should be sent to **bhubaneshwar.consultants@unicef.org** by **22 June 2017** with subject line **" Consultant for Infant and Young Child Feeding (IYCF)”** in separate files consisting of:
3. An application letter
4. Up-to-date Curriculum Vitae (CV)
5. Up-to-date P-11 form (which can be downloaded from our website <http://www.UNICEF.org/india/overview_1440.htm>)
6. A financial proposal/bid (below-Annex 1), **duly signed, in PDF format** only indicating all inclusive deliverable based fee as per template below. Please mention your name in the file name while saving.
7. Sample of previous works, if any

1. The short-listing will be on the basis of technical evaluation & financial proposal in the ratio of 70:30. The technical criteria for evaluation is as follows:

1 Educational Qualifications (15)

2 Relevant Experience (15)

3 Written Test (35)

4 Experience in Bilateral/International/UN agencies (5)

**Total Score should be 70. Minimum overall qualifying score should be 49**.

1. Only short-listed candidates will be called for written test/interview.
2. The financial proposals of only those candidates, who are found technically responsive, will be opened.
3. Any attempt to unduly influence UNICEF’s selection process will lead to automatic

dis-qualification of the applicant.

1. Joint applications of two or more individuals are not accepted.
2. Incomplete applications, submissions without all required documents or submissions after the deadline will be invalidated.

Please note, UNICEF does not charge any fee during any stage of the process.

While applying, kindly let us know where you have seen this advertisement.

**UNICEF reserves the right to invalidate applications for reasons mentioned above.**

**QUALIFIED WOMEN ARE ENCOURAGED TO APPLY**

For any clarifications, please contact:

UNICEF

Supply Focal Point

44, Surya Nagar, Bhubaneswar-751003

Telephone # +91-0674-2397977-80

Fax # +91-0674-2397976; Email: bhubaneshwar.consultants@unicef.org

*Contd…..*

Annex 1

**Financial Bid Cost (INR)**

**CONSULTANT FOR INFANT AND YOUNG CHILD FEEDING (IYCF)**

 ***Shaded area to be filled in by* candidate/applicant**

|  |  |  |  |
| --- | --- | --- | --- |
| **Major Tasks** | **Deliverable (s)** | **UNICEF Estimate** | **Candidate’s Proposal** |
| **Estimated deadline for completion of deliverable (please mention as days/months)** | **Estimated travel required for completion of deliverable (please mention destination/ number of days)** | **Complete timeframe for deliverable** | **Professional Fee** | **Travel Cost** | **DSA Cost** |
| Place | No of days | Rate per day |  |  |  |  |
| **Provide technical support to quality implementation of MAA programme** | 1. Report on quality of district level and sub-district level trainings on MAA submitted to UNICEF and DHFW for necessary action  | 15th Sep 2017 | Statewide | 3 days | 2500.00 |  |  |  |  |
| 2. Situational analysis report on the status of IYCF-service coverage and behavior uptake in facilities and communities submitted | 15th Sep 2017 | Statewide | 2 days | 2500.00 |  |  |  |  |
| 3. End of assignment report submitted | 15th Dec 2017 |  |  |  |  |  |  |  |
| **Provide technical support to pilot and scale-up of innovative interventions for improved IYCF practices** | 4. Report on integration of e-module on MIYCN in SIRD training curriculum for PRI functionaries submitted to UNICEF | 20th Jul 2017 |  |  |  |  |  |  |  |
| 5. Progress report on the implementation of the IPC project based on field visit submitted  | 15th Dec 2017 | Statewide | 3 days | 2500.00 |  |  |  |  |
| 6. Concurrent field monitoring of ProPAN implementation conducted and two reports submitted to UNICEF for improvement  | 30th Oct 2017 | Statewide | 5 days | 2500.00 |  |  |  |  |
| 7. Report on integration of e-module on MIYCN in SIRD training curriculum for PRI functionaries submitted to UNICEF | 30th Oct 2017 |  |  |  |  |  |  |  |
| **Provide support for inclusion of module on essential nutrition interventions in Nursing and MBBS curriculum** | 8. One assessment report (based on visit to the Nursing colleges) on the quality of teaching on IYCF by faculties submitted to UNICEF/ DON | 15th Dec 2017 | Statewide | 2 days | 2500.00 |  |  |  |  |
| 9. State level sensitization workshop (involving Vice Chancellors, Examination Controllers and Registrars) on the importance of including essential nutrition interventions into MBBS curriculum organized | 15th Sep 2017 | Statewide | 5 days | 2500.00 |  |  |  |  |
| 10. Consultation process for development of module on essential nutrition interventions for integration into MBBS curriculum completed and training organized | 15th Dec 2017 | Statewide | 10 days | 2500.00 |  |  |  |  |
| **Grand Total (Professional Fee + Travel cost + DSA)** |

**Name of the Bidder:**

**Address:**

**Contact no.:**

**Email address:**

**Signature:**

**Date:**