**Expression of Interest for Partnership with NGOs/other Organisations in Government or Private Sector for Development and Execution of ‘Sustainable Livelihood Interventions for Manual Scavengers and their Dependents’**

1. **General**

National Safai Karamcharis Finance and Development Corporation (NSKFDC), is a Government of India Undertaking under the aegis of Ministry of Social Justice & Empowerment and has an authorized share capital of Rs.600 Crore against which the Ministry has so far released Rs.594.99 Crore. NSKFDC was incorporated on 24 January, 1997 under Section 8 of Companies Act 2013 (earlier Section 25 of the Companies Act, 1956) as a Company not for profit for all round socio-economic upliftment of the Safai Karamcharis, Manual Scavengers and their dependants throughout India.

2. The Corporation is implementing various loan and non-loan based schemes for the socio-economic upliftment of the target group. Under Loan based schemes, NSKFDC provides financial assistance to the Safai Karamcharis, Manual Scavengers and their dependants through SCAs/RRBs/Nationalized Banks for any viable income generating schemes including sanitation related activities and for education in India and abroad. Under Non-loan based schemes, NSKFDC provides 100% grant for reimbursement of expenditure incurred in connection with skill development training programmes, Job Fairs, Awareness Camps, Workshops etc.

3. **Definition of Manual Scavenger and their Dependents**

“Manual Scavenger” means a person engaged or employed by an individual or a local authority or a public or private agency, for manually cleaning, carrying, disposing of, or otherwise handling in any manner, human excreta in an insanitary latrine or in an open drain or pit into which human excreta from insanitary latrines is disposed of, or on a railway track, before the excreta fully decomposes and the expression “manual scavenger” shall be interpreted accordingly.   
The dependent of manual scavengers is one who is a member of their family or is dependent on them.  Each individual manual scavenger and his/her spouse or children who are of 18 years of age and above, who are not employed (other than manual scavengers) will be provided assistance.

4. NSKFDC is also the nodal implementing agency for the Self Employment Scheme for Rehabilitation of Manual Scavengers (SRMS), which has, inter alia, the following provisions for rehabilitation of manual scavengers and their dependants in alternate occupations:-

1. One Time Cash Assistance of Rs. 40,000/- to one identified manual scavenger in a family.
2. Concessional loan to the identified manual scavengers and their dependants at interest rates ranging between 4-6% per annum for projects costing upto Rs. 10.0 lakh (Rs. 15 lakh in case of sanitation related projects).
3. Capital subsidy upto Rs. 3.25 lakh, according to the project cost.
4. Skill development training to the identified manual scavengers and their dependants upto 2 years with stipend @ Rs. 3,000/- per month.

5. Manual Scavengers are among the most downtrodden section of the society and experience of implementing SRMS scheme has revealed that following issues are very common with this target community:

* Most of them are illiterate
* Large family size
* Prone to disease and health problems
* Prone to other social evils such as alcoholism, domestic violence etc.
* Prone to exploitation
* No exposure or experience of doing any work other than sanitation or labour work
* Lack of confidence for doing any income generating activity
* Very conservative – not willing to leave native place for training or employment

6. It is critical to secure alternate livelihoods for liberated manual scavengers in order to prevent them from returning to inhuman practice of manual scavenging in the absence of other opportunities to support their families. The challenge of rehabilitation is urgent, and requires a comprehensive approach that moves beyond income generation or providing loans, to focus on various aspects crucial to secure the future and sustainable livelihood of the current and the next generation of liberated manual scavengers.

7. In this context, NSKFDC is inviting Expression of Interest (EoI) from Non Government Organizations (NGO)/ Other organizations in Government and Private Sector having prior experience of planning, designing and implementing livelihood development /income generation projects for underprivileged sections of the society and having experience of developing/ strengthening SHG/cooperative/producers company etc. at State or National level.

1. **Programme Objectives**

Sustainable Livelihood Intervention for Manual Scavengers and their Dependents programme has following objectives:

1. Socio economic development of Manual Scavengers and their Dependents through design, development and execution of sustainable livelihood enhancement projects involving group of families of Manual Scavengers as target group.
2. To facilitate livelihood enhancement, including through education and life skills training by adopting area and context specific approaches and establish necessary linkages for the same.
3. Provide necessary handholding support to the target group for their smooth transition to alternate occupations/income generating activities as envisaged under the project.
4. Identify potential clusters of manual scavengers and also the training and financing approaches necessary for self ventures.
5. **Key Expected Outcomes**
6. Improved perception, motivation, confidence and capacity of the targeted Manual Scavengers and their Dependents to take up alternate occupations
7. Income generation in alternate occupations through self employment projects and enterprise development
8. Improvement in socio economic status of the targeted Manual Scavengers families to be captured through pre-defined indicators
9. Formation of self help groups and their capacity building for sustenance of the initiatives
10. Demonstrable model on sustainable livelihood development for manual scavengers which can be replicated and up scaled
11. **Project Coverage**

The project in its pilot phase may be taken up in one or more clusters of Manual Scavengers preferably in Uttar Pradesh. As per the survey of manual scavengers, so far 13 States have identified 12727 manual scavengers as per state-wise numbers given below:-

| S. No. | Name of State/UT | No. of Manual Scavengers whose details Uploaded |
| --- | --- | --- |
| 1 | Andhra Pradesh | 78 |
| 2 | Bihar | 137 |
| 3 | Chhattisgarh | 3 |
| 4 | Karnataka | 725 |
| 5 | Madhya Pradesh | 36 |
| 6 | Odisha | 237 |
| 7 | Punjab | 91 |
| 8 | Rajasthan | 322 |
| 9 | Tamilnadu | 363 |
| 10 | Uttar Pradesh | 10303 |
| 11 | Uttarakhand | 137 |
| 12 | West Bengal | 104 |
|  | Total | 12536 |
| *13* | *Assam (being uploaded)* | *191* |
|  | **Grand Total** | **12727** |

Specific details about the name and address, age, sex, location etc. of the identified manual scavengers and their concentration in particular district/area can be accessed from [www.mssurvey.nic.in](http://www.mssurvey.nic.in).

1. **Minimum Eligibility Criteria**

**Mandatory**

1. The Applicant must be a legally registered entity in India and should have a minimum of five years of proven track record of Planning, Designing and Implementing Livelihood development/Income generation projects for the underprivileged communities. Applicants should also have experience of developing/strengthening SHG/Cooperative/ Producers’ Company etc. at state or national level.
2. The Applicant should have presence and prior experience of implementing similar projects in proposed state of intervention and should have adequate manpower and resource support.
3. The Applicant should have an average gross income inclusive of receipts/donations and other income of 50 Lakhs over the last three consecutive financial years for which audit has been completed.
4. The Applicant should not have been blacklisted by any government agency in India.

**Desirable**

1. Prior experience of working with the target group of NSKFDC on sustainable livelihood/income generation projects
2. **Documents to be Submitted along with EOI**

Copies of all the documents as mentioned below should be submitted. All copies needs to be signed by the competent authority in the organisation:

1. Earnest Money Deposit of Rs. 25,000/- (Rs. Twenty five thousand only) in the form of demand draft issued in favour of NSKFDC.
2. True copy of the Registration Certificate;
3. True copy of previous 3 years Audited Financial Statements duly signed by Chartered Accountant depicting I&E, Receipts & Payment and Balance Sheet;
4. True copy of previous 3 years Annual/Activity Reports etc.;
5. True copy of the PAN Card, and the TIN, if any;
6. True copy of the document showing Service Tax Registration No., if any
7. True copy of MOA/ Bye Laws/ Partnership Deed / Proprietary Deed etc.
8. True copy of MoU/ agreement/ any documentary evidence of working for projects on livelihood development income generation for underprivileged categories funded by Central/State Govt. and International development and funding agencies such as UN, World Bank etc. in the last three financial years
9. Proof of having worked/working on sustainable livelihood projects in the State where the organisation is proposing to work with manual scavengers. (Letter issued by the relevant State Govt. would be desirable)
10. Self declaration of not having been black-listed by any Government agency in India.
11. Organogram and Profile of professional & technical staff of the organisation;
12. Brief profile of livelihood development projects implemented by the organisation including their total financial outlay and third party evaluation reports, if any;
13. Publications such as Newsletters, Case Studies, if any;
14. Copy of other documents as felt relevant to represent the material facts truly.
15. **Process Flow Chart**

Step 1: Invitation for Expression of Interest (D)

Step 2: Submission of Expression of Interest (D+3 weeks)

Step 3: Presentation on Concept by Shortlisted Agencies (D+6 weeks)

Step 4: Submission of detailed techno-commercial proposal based on feedback received during the presentations (D+9 weeks)

Step 5: Final selection of Agency(ies) for implementation (D+11 weeks)

Step 6: Signing of MoU between NSKFDC and finally selected agencies (D+12 weeks)

1. **Security**
2. Applicant organisations are required to submit an Earnest Money Deposit of Rs. 25,000/- (Rs. Twenty five thousand only) in the form of demand draft issued in favour of NSKFDC payable at New Delhi, along with the EOI.
3. It is absolutely essential that the selected parties deliver the project successfully in a time bound manner. In this regard, the finally selected agencies would be required to submit an amount equivalent to 10% of the sanctioned project cost as performance security. The performance security would be valid for the entire duration of the project and would be returned upon successful completion of the project.
4. **Others**
5. The submission of EOI/Proposal will not entitle the applicant for award of the work and decision of NSKFDC will be final and binding in this regard.
6. The EOI should be submitted in the prescribed format given at **Annexure**, in a sealed envelope mentioning **“EOI for Development and Execution of Sustainable Livelihood Intervention for Manual Scavengers and their Dependents”** latest by **27.03.2017, 1300 hours** to:-

**The Managing Director**

**National Safai Karamcharis Finance and Development Corporation (NSKFDC),**

**B-2, Ground & First Floor,**

**Greater Kailash Enclave Part- II,**

**New Delhi- 110048**

**Telephone No: 011-29221331/29216330, 011-29222708 (Fax)**

**Annexure**

**Format for submitting Expression of Interest**

|  |  |  |
| --- | --- | --- |
| 1. **Applicant Organization Details** | | |
|  | Name of the Organization: |  |
|  | Type of Registration: |  |
|  | Year of Registration: |  |
|  | Registered Office Address: |  |
|  | Address for Communication: |  |
|  | Since when the applicant organization is operational: |  |
|  | Whether registered under Income Tax: |  |
|  | Name of the chief functionary: |  |
|  | Designation and contact details of chief functionary: |  |
|  | Financial details *(Provide the turnover of the applicant organization on the basis of the audited accounts of the previous three financial years in Indian Rupees)* | 2013-14:  2014-15:  2015-16: |
|  | In case of Pvt. Company, the net profit during the last three financial years: | 2013-14:  2014-15:  2015-16: |
|  | In case of NGO/Trust/Cooperative, please provide breakup of major sources of funding during the last three financial years: |  |
|  | Contact person for this EOI: |  |
|  | Designation and contact details of the contact person: |  |

|  |  |  |
| --- | --- | --- |
| 1. **Past Experience: Details of the Programmes/Projects Implemented** | | |
|  | Thematic areas of intervention: |  |
|  | Details of the programmes/projects with Govt./International development and funding agencies in last 3 years on sustainable livelihood and Income Generation for underprivileged communities, as per **Appendix.** |  |
|  | Organizations experience and competency in developing people’s organization (CBO/SHG/Cooperative/Producer Company) in its operational area with examples in last 3 years: |  |
|  | Organizations experience and competency in imparting capacity building training to people from underprivileged community on Livelihood & Income Generation Projects (IGP) in last 3 years: |  |
|  | Organizations experience and competency in establishing linkages with various Government schemes/projects and market for Livelihood & IGP in last 3 years: |  |
|  | Credentials/Recognition of the organizations work on Livelihood Enhancement/IGP by Govt./National/International Agencies: |  |

|  |  |  |
| --- | --- | --- |
| **C. Details of the Proposed Intervention** | | |
|  | Please provide a brief note on your understanding of the problem and proposed livelihood intervention: |  |
|  | Please explain your livelihood intervention model given the complexities of the target group *(What do you intend to achieve and how, timelines, key linkages to be established, key role to be performed by your agency etc.:* |  |
|  | Do you have any prior experience of executing above mentioned livelihood intervention model (at point C.2, if yes please provide details of the project: |  |
|  | Where do you propose to work and with how many Manual Scavenger Families | State:  District:  Cluster:  No. of MS: |
|  | Proposed project duration: |  |
|  | What are the key outcomes proposed by your intervention: |  |
|  | Please provide a tentative cost estimate for the proposed project. (Preliminary estimate, not to be construed as project cost) |  |
|  | Please highlight the credentials demonstrating suitability of your organization for this intervention: |  |

**Declaration**

We also declare that our Company / LLP / Partnership / Society / Trust/ Proprietorship has not been blacklisted by any Central / State Government Department / Public Sector Undertaking. We hereby confirm that the above details are true and correct as per the records available with the applicant organisation.

The undersigned is the authorised signatory of the applicant organisation for this purpose.

Signature with official seal

Name and designation of the signatory

Address and contact details

Date:

Place:

**Appendix**

Please provide the following details for each relevant project on separate sheet.

|  |  |
| --- | --- |
| Particular | Project details\* |
| Title of the Project |  |
| Sponsoring Agency (ies) |  |
| Brief description of the project |  |
| Target Group |  |
| Project Location |  |
| Project Duration **(From –To)** |  |
| Project Budget |  |
| Role of the Applicant Organizations |  |
| Key Project Achievements |  |

*\*May add more columns or use separate page for each project.*