**TITLE OF CONSULTANCY: Consultant Adolescents**

**DUTY STATION:** New Delhi, with frequent travel to the 8 program states (at least)

**DURATION OF CONSULTANCY:** 15 August - 31 December 2017

**CLOSING DATE: 27 July 2017**

**Background & PURPOSE:**

The Communication for Development (C4D) and Child Protection (CP) programmes of the UNICEF Delhi Office are working on implementing community– evidence based models for adolescent empowerment and ending child marriage programme and their scale-up through relevant government flagship programmes, large scale civil society networks and media and corporate partnerships. Much of the work would focus on enhancing the value of girls, increasing the degree of autonomy adolescents have over decisions affecting their lives, reducing child marriage and teenage pregnancy and improving the access to services and entitlements for adolescents. While the work will have bearing on the work being done in the area of adolescent empowerment and ending child marriage throughout the country, focused attention would be paid in the eight states of West Bengal, Jharkhand, Assam, Andhra Pradesh, Gujarat, Rajasthan, Telengana and Bihar.

The proposed consultancy has been designed to provide technical oversight to the implementation of the programme (both CP and C4D components) in the above-mentioned states. A consultant would be recruited to provide the following support to the states:

1. Provide support to the CP and C4D sections of the UNICEF, Delhi, India Country office for technical oversight in planning, implementation and monitoring of the programme activities in the 8 states
2. Providing technical assistance and conduct trainings (as required) for implementation of Adolescent Empowerment toolkit, AdhaFULL IPC tools and communication materials identified in the mapping assignment
3. Travelling to intervention districts in 8 states to monitor quality of programme implementation, capacity development of implementing partners on the use of IP tools and suggest corrective measures based on monitoring and learning exercise

**SUPERVISOR:**

Communication for Development Specialist, Delhi and Child Protection Specialist, Delhi

MAJOR TASKS:

1. **Implementation and Capacity Building Support**

* Assist states in implementing the adolescent participation program, supportive supervision, IP tools, use of Adolescent Empowerment toolkit

1. **Monitoring, Evaluation and Documentation**

* Regular update of the programme progress and support to CP and C4D Specialist in budget monitoring by states
* Travel to programme implementation sites to monitor quality of programme implementation and suggest corrective measures

1. **Others**

* Provide any other need based support to the CP and C4D sections in relation to adolescent Programming

**OFFICIAL TRAVEL INVOLVED:**

Travel to states /workshop/consultation venue as required for completion of deliverables and as agreed with the supervisor.

**PAYMENT TERMS**

* Payment is linked to receipt and satisfactory acceptance of deliverables.
* Travel expenses will be reimbursed at actuals based on receipt of invoices/reports.
* Per Diem will be reimbursed at UNICEF consultant rates.

**QUALIFICATION, SPECIALIZED KNOWLEDGE AND EXPERIENCE REQUIRED**

* An advanced degree in social sciences/communication/public health
* 8-10 years of experience in the area of adolescents/youth/child protection related programs
* Understanding of Behaviour change communication, research and monitoring, participatory learning methodologies will be preferred
* At least 5 years’ experience of working with UN agency/Govt will be preferred
* Demonstrates high level of writing and editing skills, budget analysis and reporting

**HOW TO APPLY: Please submit your online application along with the below mentioned documents through the online portal latest by 27 July 2017. The link to the online portal is:**

<http://jobs.unicef.org/cw/en-us/job/506072?lApplicationSubSourceID=>

**HOW TO APPLY:**Your online application should contain three separate attachments:

* + 1. **A Cover letter** explaining the motivation for applying and also explaining how the qualifications and skill-set of the candidate are suitable for this position **(to be uploaded online under cover letter)**
    2. **Curriculum Vitae** (CV) **(to be uploaded online under CV/resume)**
    3. **A financial proposal** indicating deliverable-based professional fee as per template attached below. Please do not forget to specify your name in the file while saving. **(to be uploaded under financial proposal template).**

***Please Note: Without the financial proposal template your application will be considered incomplete and will not be evaluated.***

The selection will be on the basis of technical evaluation & financial offer in the ratio of 80:20.  The criteria for technical evaluation will be as follows:

1. Cover Letter - Min 4/Max 5
2. Educational Qualifications  -  Min 7/Max 10
3. Relevant work experience       -  Min 14/Max 20
4. Experience of working with Government/UN Agencies - Min 3/Max 5

Ccandidates' who score 28 marks and above in criteria 1-4 above and also score the minimum score against each of the above sub-criteria will be short listed for an interview

1. Interview                              -  Min 28/Max 40

Total points to qualify in overall technical evaluation     Min 56/Max 80

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Total technical score – 80. Minimum overall qualifying score is 56. Only those candidates who meet the overall qualifying marks of 56 as well as score the minimum cut-off in each of the above sub-criteria including the interview will be considered technically responsive and their financials will be opened.

* Any attempt to unduly influence UNICEF’s selection process will lead to automatic disqualification of the applicant.
* Joint applications of two or more individuals are not accepted.
* Please note, UNICEF does not charge any fee during any stage of the process.

For any clarifications, please contact:

UNICEF

Supply & Procurement Section

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