1. **BACKGROUND**

According to RSOC (2013-14), in Jharkhand, about half (47.4%) of the children under 3 years are stunted, or too short for their age, which indicates that they have been undernourished for some time. One-third (15.6%) children are wasted, or too thin for their height, which may result from inadequate recent food intake or a recent illness. About 42.1.% are underweight, which takes into account both chronic and acute under-nutrition. Children in rural areas are more likely to be undernourished, but even in urban areas almost two out of five children suffer from chronic under-nutrition.

RSOC (2013-14) also highlighted that the situation is worse among tribal, where 4.4% of the children aged 0-59 months are severely wasted and around 30% are severely stunted. This not only compromises the ability of the children to grow to their full potential but also puts them at a higher risk of dying. Severely wasted children are more susceptible to the risk of dying (9 times higher than a normal child).

UNICEF is committed to strengthen the capacity of various departments (flagship programs) so that the resources are utilized effectively and efficiently, leading to an improvement in the health and nutrition status of women, children and adolescents in Jharkhand.

1. **PROGRAMME AREA AND SPECIFIC PROJECT AREA:**

**Programme area:** Child Development and Nutrition

PCR 1: Infants, young children and mothers have equitable access to and utilize quality services for child survival, growth and development

**Intermediate Result 1.1:** Government, young children and mothers have equitable access to and utilize quality services for child survival growth and development.

1. **Specific project:**
* Support the Nutrition Mission to coordinate with the member Departments to facilitate implementation of nutrition specific and nutrition sensitive interventions.
1. **OBJECTIVES**

The aim is to provide technical and programmatic support to State Nutrition Mission in the state primarily towards management of Severe and Acute Malnutrition. Key objectives are:

* Provide technical assistance in monitoring nutrition specific interventions in the State, including MIYCN interventions (MAA, IYCF corners, maternal nutrition), micronutrient supplementation (Vit A, Universal Salt Iodisation, NIPI and WIFS), addressing SAM through facility based and community based therapeutic care, (MTC and CMAM), adolescent programming (Sabla) and capacity building of Poshan Sakhis, Anganwadi functions (growth monitoring, counselling, promotion of IYCF, nutrition education, referral of children with SAM to MTCs).
* Provide support for rollout of communication strategy for 1000 days and adolescents nutrition in the State,
* Coordinate with the departments to conduct review meetings and ensure interdepartmental convergence to strengthen the continuum of care for women and children in the most vulnerable and unreached population groups.
* Facilitate convergence with nutrition sensitive sectors like WASH, PRI, Food Supply and Public Distribution, Education, Tribal Welfare, Agriculture, Rural Development.

1. **Duty Station**

The incumbent(s) will be based out of Ranchi, with travelling to districts for monitoring and supportive supervision

1. **Supervisor**

Technical: Nutrition Specialist, UNICEF

1. **Major Tasks to be Accomplished**
* Support the Nutrition Mission to coordinate with the member Departments to facilitate implementation of nutrition specific and nutrition sensitive interventions.
* Provide critical inputs in to designing State Plan of Action for additional allocations for nutrition interventions through increased inter-sectoral collaboration.
* Any other functions deemed necessary UNICEF.
* Support Department for rollout of communication strategy on nutrition.

1. Support Department for rollout of communication strategy on nutrition. **MONTH-WISE TASKS/ DELIVERABLES**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Major Tasks** | **Key Deliverable(s)** | **Estimated deadline for completion of deliverable** | **Consultancy days**  | **Payment** |
| **Support nutrition mission** for planning, monitoring and coordination of nutritional interventions in the State.**Facilitate Round table** through State Nutrition Mission. | * **Comprehensive report of nutritional** status of women and children in Jharkhand and status of essential nutrition interventions, through data collation of different government sources and secondary literature.

**Workshop document** with road map prepared | By 15th March 2017 | 30 | 5%5% |
| Facilitate **Divisional Review** through State Nutrition Mission. | **Field visit reports** of 2-3 districts on status of implementation of nutritional interventions**Divisional Review Report** prepared and shared. | By 30th April 2017 | 30 | 5%5% |
| Advocacy **workshop with State Legislators** on nutrition | * Workshop document with clear action map prepared.

Field visit reports of 2-3 Districts on status of implementation of nutrition interventions. | 31st May 2017 | 20 | 5% |
| **Facilitate workshop with civil society organisations** for addressing undernutrition in the StateTraining **of Master Trainers from CSOs on IYCF** | Workshop document prepared Training report | 30 June 2017 | 20 | 5%5% |
| Support SNM in **review of CMAM** interventions in the StatePrepare module for sensitisation of PRI members on nutrition | Review document preparedModule Prepared | 31st July 2017 | 20 | 5%5% |
| Support SNM to organise **Round Table on Maternal Nutrition** | **Concept note and workshop** **document** preparedSupport in designing **training module on maternal nutrition** for Poshan Sakhis | 31st August 2017 | 20 | 5%5% |
| Facilitate Divisional Review through State Nutrition MissionTraining of PRI members on nutrition in 1 pilot block | **Divisional Review Report** prepared and shared.**Training Report** | 30th September 2017 | 20 | 5%5% |
| Support SNM in **review of CMAM** interventions in the State | Consolidated Review report preparedPrepare advocacy document on CMAM for Jharkhand | 31st October 2017 | 20 | 5%5% |
| Support in preparing concept note for scale up of CMAM in other districts in consultation with UNICEF and State Nutrition MissionFacilitate Divisional Review through State Nutrition Mission | Scale up concept note document preparedDivisional Review Report prepared and shared. | 30th November 2017 | 20 | 5%5% |
| Analyse updated data related to nutrition form various department and submit **comprehensive** report  | Annual report for State Nutrition Mission prepared | 15th December 2017 | 10 | 10% of contract amount |
| Total |  |  | 210 days |  |

**8. Estimated Duration of Contract and Deadline for Submission of End Product**

1 March 2017 to 15th Dec 2017

1. **Official Travel Involved**

Travel is required within the state and in special cases, he/she may be required to travel outside the State. If such travel would contribute to the achievement of the assignment. The Consultant will be on travel for approximately for 40 days for the entire assignment. Consultant will be required to arrange logistics of travel on his/her own.

**Official travel involved (itinerary and duration):**

Minimum. 40 days during the assignment period.

**10. Qualifications and COMPETENCIES:**

Required qualification:

* Post graduate degree/diploma in Nutrition/ Public Health Nutrition/MPH/ MHA/ MHM
* Work experience of 7-8 years or more in the field of maternal health, child development and nutrition and emergency nutrition.
* Experience of working with UN agencies, or international organizations will be an added advantage
* Understanding of social mobilization and behavior change communication
* Good analytical, negotiation and communication (oral and written) skills
* Computer literate and conversant with MS Office and its application, internet, e-mail
* Knowledge/familiarity with the national flagship programmes (NRHM, ICDS and others) and experience of working with Government is an asset
* Demonstrated ability to work in a multi-disciplinary environment and to establish harmonious and effective working relationships with governmental, non-governmental and civil society organizations
* Knowledge of English essential, working knowledge of Hindi would be an added advantage

**Application Procedures**

(1) Qualified female/male candidates are requested to please indicate their ability and availability to undertake the terms of reference above.

(2) We request you to please inform us where you have seen this advertisement.

 Please send your response to e-mail id: **“consultants.ranchi@gmail.com”** latest by **SEVEN CALENDER DAYS** (ONE WEEK)from the date of publication of this advertisement with subject line **" State Level Consultant – Community Based Management of Children with Severe Acute Malnutrition (CMAM)”** inseparate files:

1. An application letter (Please mention **your name** in the file name while saving as per this format **“<Your Name>\_application letter for State Consultant**
2. CV (Please mention **your** **name** in the file name while saving as per this format **“<Your Name>\_CV for State Consultant**
3. P11 form (P-11 can be downloaded from our website at http://www.UNICEF.org/india/overview\_1440.htm) (Please mention **your** **name** in the file name while saving as per this format **“<Your Name>\_ P11 for State Consultant**
4. A financial proposal ***in PDF format*** indicating deliverable based fee as per template attached. Please mention your **name** in the file name while saving as per this format **“<Your Name>\_Financial Proposal for State Consultant**

**PLEASE NOTE ALL THE LISTED DOCUMENTS ARE MANDATORY AND FAILING IN SUBMISSION OF ANY DOCUMENT, THE APPLICATION WILL NOT BE CONSIDERED.**

 **Selection Procedures:**

1.  The selection will be on the basis of technical evaluation & financial proposal in the ratio of 80:20.

2.  The criteria for technical evaluation is as follows:

|  |  |  |
| --- | --- | --- |
| **Technical Evaluation Criteria** | **Max Scores** | **Min Scores to qualify** |
| Education Qualifications and Relevant Experience | 15 | 9 |
| Written Test | 35 | 21 |
| Interview | 30 | 18 |
|  Total | 80 | 48 |
| Qualifying Scores for Technical Evaluation | 80 | 48 |
| Minimum qualifying mark for Technical Evaluation will be 48 (out of 80) |

The financial proposals of only those candidates, who are found technically responsive, will be opened.

**NOTE:**

1. Any attempt to unduly influence UNICEF’s selection process will lead to automatic disqualification of the applicant.
2. Joint applications of two or more individuals are not accepted.
3. Only short-listed candidates will be called for written test/interview.
4. UNICEF does not charge any fee during any stage of the process. Only shortlisted candidates will be contacted.

For any clarifications, please contact:

Supply and Procurement- Focal Point

UNICEF Office for Jharkhand

VISWA Complex, Near Jodapul (IICM)

Kanke Road, Ranchi, Jharkhand

**Financial Bid**

**INDIVIDUAL CONSULTANT FOR MIS Coordinator (State Nutrition Mission/council) (Ranchi)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Major Tasks** | **Deliverable (s)** | **UNICEF Estimate** | **Consultant's Proposal** |
| **Estimated deadline for completion of deliverable (please mention as days/months)** | **Estimated travel required for completion of deliverable (please mention destination/ number of days)** | **Complete timeframe for deliverable** | **Cost (INR)**(Only professional fees) |
| **Support nutrition mission** for planning, monitoring and coordination of nutritional interventions in the State. | * **Comprehensive report of nutritional** status of women and children in Jharkhand and status of essential nutrition interventions, through data collation of different government sources and secondary literature.
 | 15th March 2017 | 0 |  |  |
| **Facilitate Round Table** on WASH, Livelihood and Nutrition | * **Workshop document** with road map prepared
 | 15th March 2017 | 0 |  |  |
| Facilitate **Quarterly** **Divisional Review** through State Nutrition Mission. | **Field visit reports** of 2-3 Districts on Status of implementation of nutritional interventions* **Divisional Review Report** prepared and shared
 | By 30th April 2017 | 2 |  |  |
| Advocacy **Workshop with State Legislators** on Nutrition. | * Workshop document with clear action map prepared.
 | 31st May 2017 | 0 |  |  |
|  | **Field visit reports** of 2-3 Districts on Status of implementation of nutritional interventions | 31st May 2017 | 6 |  |  |
| Facilitate **workshop with civil society** **organisations** for addressing undernutrition in the State. | Workshop document prepared. | 30th June 2017 | 0 |  |  |
| Training of **Master Trainers from CSOs** on IYCF. | **Training Report** | 30th June 2017 | 10 |  |  |
| Support SNM in **review of CMAM** interventions in the State. | Review Document prepared | 31st July 2017 | 0 |  |  |
| Prepare module for sensitisation of PRI members on nutrition and pilot testing. | Module prepared and field tested. | 31st July 2017 | 2 |  |  |
| Support SNM to organise **Round Table on Maternal Nutrition.** | **Concept note and workshop document** prepared. | 31st Aug August 2017 | 0 |  |  |
| Support in designing **training module on maternal nutrition** for Poshan Sakhis | Module prepared and field tested. | 31st Aug August 2017 | 3 |  |  |
| Facilitate **Quarterly** **Divisional Review** through State Nutrition Mission. | **Divisional Review Report** prepared and shared. | 30th September 2017 | 2 |  |  |
| Training of PRI members on nutrition in 1 Pilot Block | **Training Report.** | 30th September 2017 | 2 |  |  |
| Support SNM in **review of CMAM** interventions in the State. | Consolidated Review report prepared.Prepare advocacy document on CMAM for Jharkhand. | 31st October 2017 | 2 |  |  |
| * Support in preparing concept note for scale up of CMAM in other Districts in consultation with UNICEF and State Nutrition Mission.
 | * Scale up concept note document prepared.
 | 31st October 2017 | 3 |  |  |
| Facilitate **Divisional Review** through State Nutrition Mission. | **Divisional Review Report** prepared and shared. | 30th November 2017 | 2 |  |  |
| Analyze updated data related to nutrition from various department and submit comprehensive report. | Annual Report for State Nutrition Mission prepared. | 15th December 2017 | 0 |  |  |
|  | * TOTAL (in INR)
 |  | 40 days |  |  |

*Shaded area to be filled in by consultant*

**Name of the Bidder:**

**Address:**

**Contact no.:**

**Email address:**

**Date :**